

Literacy Portfolio Inventory

In this document, you will be keeping track of the Portfolio items that you complete in the course. Please ensure that you log an entry in this inventory list each time:

- 1) Your teacher advises you to and/or
- 2) The course prompts you to (note the Portfolio icon and section in learning activities).

You can log this information beginning on page 2 of this document.

The following is a list of Portfolio items from the learning activities. Note that your teacher may have assigned you additional or substitute tasks or may have removed some of these items.

Learning activity	Portfolio Item
Unit 1	
1.1	Portfolio item 1.1 - Quotes about reading
1.2	
1.3	Portfolio item 1.3 - Information paragraph
1.4	Portfolio item 1.4 - Brainstorming, organizing, and drafting
1.5	Portfolio item 1.5a - Revising and publishing Portfolio item 1.5b - Series of paragraphs expressing an opinion
Unit 2	
2.1	
2.2	Portfolio item 2.2a - News report draft Portfolio item 2.2b - News report final copy
2.3	Portfolio item 2.3 - Narrative writing
2.4	Portfolio item 2.4 - Information paragraph
2.5	Portfolio item 2.5 - Unit 2 writing tasks
Unit 3	
3.1	Portfolio item 3.1 - Job application
3.2	Portfolio Item 3.2 - Resume and cover letter
3.3	Portfolio item 3.3 - Review of learning activities 3.1 to 3.3
3.4	Portfolio item 3.4a - Writing an accident report Portfolio item 3.4b - Workplace memo
3.5	Portfolio item 3.5 - Employment-related documents
Unit 4	
4.1	
4.2	Portfolio item 4.2a - Movie summary Portfolio item 4.2b - Information paragraph
4.3	Portfolio Item 4.3 - Historical event news article
4.4	Portfolio item 4.4 - Series of paragraphs expressing an opinion #2
4.5	

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[illegible]